

# **MAHARASHTRA GRAMIN BANK SUE MOTO DISCLOSURE**

## **UNDER SECTION 4**

### **1. ORGANISATION AND FUNCTION**

S.No	ITEM	DETAILS OF DISCLOSURE	INFORMATION
1.1	Particulars of its organization, functions and duties [Sec 4(1)(b)(i)]	(i) Name and address of the Organization.	<p><b>Maharashtra Gramin Bank</b></p> <p><b>Address: Maharashtra Gramin Bank, Head Office, Plot no 42, Gut no 33, Golwadi Village, Tal Dist: Chh Sambhaji Nagar.</b></p>
(ii) Head of Organization		<p style="text-align: center;"><b>Chairman</b></p>	
(iii) Vision, Mission and Key objectives		<p><b>Vision: Positioning the bank in competitive market by adopting IT solutions, providing basic services to mass population at their door step, adopt effective IT models to deliver those services, increase flow of credit to agriculture, to achieve quantum jump in saving bank deposit mobilization and pursue the best practices for delivering the added service to our customers by transforming the branches into the most preferred banking outlet in rural areas.</b></p> <p><b>Mission: Developing the rural economy by providing, for the purpose of development of agriculture, trade, commerce, industry and other productive activities in the rural areas, credit and other facilities, particular to the small and marginal farmers, agricultural labourers, artisans and small entrepreneurs and</b></p>	

for matters connected therewith and incidental thereto.

(iv) Function and duties

All the Officers of the Bank have certain discretionary lending and administrative powers depending upon their positions. The delegation of such powers of various grades of officials is decided by Board of Directors of the Bank. These powers are revised periodically, depending upon the organization's requirement and also as per Government/NABARD/RBI guidelines. The concerned sanctioning authority takes decision to sanction a loan or otherwise on merits of

(v) Organization Chart

Maharashtra Gramin Bank has its root in the 17 districts of Maharashtra viz. Nanded, Parbhani, Hingoli, Latur, Beed, Dharashiv, Pune, Chh Sambhaji Nagar, Jalna, Jalgaon, Dhule, Palghar, Nandurbar, Ahmadnagar, Nasik, Thane & Raigad. The bank has a network of 421 branches, 1261 BCs (Business Correspondent), 7 Regional offices viz. Aurangabad, Beed, Latur, Nanded, Nasik, Parbhani, Pune.

Organization Chart is as follows:

Head Office → Regional Office → Branches

**BOARD OF DIRECTORS**



**CHAIRMAN**



**GENERAL MANAGER  
(ADMIN)**

**GENERAL MANAGER  
(IT)**



**HODs AT THE BANK**

Name of HoD	Department
B.S Ghogare	HR Department and GAD
S.K Sangamkar	IRM and
R.B Kurmuda	Inspection and Audit
G.P Kulkarni	Recovery and Credit Monitoring
S.R Wankhade	Credit, Planning, FI,NBD
Firoj Shaikh Kamruddin	Information Technology
G.J Sanap	Investment and Treasury
S.T Joshi	Vigilance and Legal
L.R Pentamani	Accounts Department

**REGIONAL MANAGER**

Name of Regional Manager	Regional Office
A.V Kamatkar	Latur
M.S Wadkar	Aurangabad
S.B Prabhavati	Nanded
G.S Bendre	Pune
S.J Patil	Nashik
N.B Tekade	Parbhani
Y.K Wankhade	Beed

		<p>(vi) Any other details- the genesis, inception, formation of the department and the HoDs from time to time as well as the committees /Commissions constituted from time to time have been dealt</p>	<p>Chairman: Shri. M B Gharad.</p> <p>General Manager (Admin): Shri. D.M Kaveri.</p> <p>General Manager (IT): Shri. Shri V.R Mankar.</p> <p>For more details: <a href="https://mahagramin.in/aboutus">https://mahagramin.in/aboutus</a></p>
1.2	Power and duties of its officers and employees [Sec 4(1) (b)(ii)]	<p>(i) Powers and duties of officers (administrative, financial and judicial) Power and duties of other employees</p>	<p>All the officers have certain financial powers and administrative powers depending upon their positions. The delegation of financial powers of various grades of officials is decided by the Board of Directors of the Bank, which is revised from time to time, depending upon the organization's requirement and also Government / RBI / NABARD guidelines. The concerned sanctioning authority takes decision to sanction a loan or otherwise on merits of each proposal.</p>
		<p>(ii) Rules/Orders under which powers and duties are derived.</p>	
		<p>(iii) Exercised</p>	
		<p>(iv) Work Allocation</p>	
			<p>Duties of the Officers and Employee of Maharashtra Gramin Bank is governed by Maharashtra Gramin Bank (officers and Employees) service (Amendment) Regulations, 2018</p>

1.3	Procedure followed in decision making process [Sec 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	<ul style="list-style-type: none"> <li>▪ There is a well-defined system in the Bank for decision making process.</li> <li>▪ Lending and administrative decisions are taken at various levels by the Bank officials based on the powers delegated to them by the Board of Directors.</li> <li>▪ Branches receive applications for credit facilities and as per delegation either dispose the credit proposal at branch level or recommend it to delegated authority for taking decision regarding disposal of credit proposal.</li> <li>▪ All Credit decisions approved by any sanctioning authority are reported to the next higher authority for noting.</li> <li>▪ All the functions of the Bank are subjected to periodic/Internal/Concurrent Audit/Statutory Audit as well as supervision of RBI u/s 35 of Banking Regulation Act 1949. There is a well-defined organizational structure and clear system of accountability based on NABARD / RBI / CVC guidelines.</li> </ul>
		(ii) Final Decision Making Authority.	Board of Directors
		(iii) Related Provisions, Acts, Rules etc.	Important policies of the bank have been uploaded on the bank website and can be found here:
		(iv) Time limit for taking decisions.	Time limit varies from policy to policy and is provided in the policy itself.

		<b>(v) Channel of supervision and accountability</b>	<b>The channel of supervision and accountability follows the organizational chart</b>
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>	<b>(i) Nature of functions / services offered.</b>	<b>The details of the services offered by the bank are mentioned on the bank's website on this link: <a href="https://mahagramin.in/services">https://mahagramin.in/services</a></b>
		<b>(ii) Norms/Standards for functions / service delivery</b>	<b>Targets are allotted by DFS as per business viability plan. For achieving target as allotted by DFS, norms are set by the Maharashtra Gramin Bank for the discharge of its functions.</b>
		<b>(iii) Process by which these services can be accessed</b>	<b>The Bank functions with the following core values / norms</b> <b>a. Excellence in customer service</b> <b>b. Fairness in all dealing and relation</b> <b>c. Risk taking and innovation</b> <b>d. Integrity</b> <b>e. Transparency and discipline in policies</b>
		<b>(iv) Time-limit for achieving the targets</b>	<b>The details of services are mentioned under the Personal Banking tab, following link: <a href="https://mahagramin.in/home">https://mahagramin.in/home</a></b>
		<b>(v) Process of redressal of grievances.</b>	<b>The bank has a comprehensive policy to redress customer grievances and has a 3 tier customer grievance redressal system. At the branch level, the branch manager is the first line of customer redressal where the customers can approach the Branch Manager for grievance redressal, the Branch Level customer service committee shall meet every month to study and redress customer grievances. The second tier of complaints redressal would happen at Regional Office level where the Regional Office Customer Service Committee is headed by Regional Manager and will ensure that any complaint that reaches the Regional Office is redressed in a week's time. At the very top of is the Head Office Customer Service Committee which will be</b>

			headed by General Manager of the Bank and will redress the complaints at head office level
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and Nature	<p>Service Regulations have been uploaded on the bank's website at: <a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a></p> <p>Circulars and policies of the Bank used by the officers/employees for discharging various functions are available at Bank's staff portal. These are meant for Bank's internal circulation.</p>
		(ii) List of Rules, Regulations, Instructions Manuals and records.	
		(iii) Acts / Rules manuals etc.	
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of Documents	<p>Documents are required by law rules and regulations such as Balance sheets, information of staff, licenses obtained from RBI for opening of branches/ offices etc. are held by the Banks. The loan documents executed by various borrowers and guarantors for credit facility are kept with concern branches under the custody of Branch Manager.</p> <p>These are also minutes of various committee meeting contracts with parties etc. which are however private information and of commercial value and cannot be shared with public.</p>
		(ii) Custodian of Documents/ Categories	
		(i) Name of Boards, Council, Committee etc.	<p>The details of the Bank's Board of directors are present on the bank's Website at the following link: <a href="https://mahagramin.in/aboutus">https://mahagramin.in/aboutus</a></p> <p>The Board of the Bank is constituted under section 8 of RRB Act 1976. The various committees as per the requirement of the Bank and as per approval of the Board or top management are constituted. At present the Bank has</p>
		(ii) Composition	
		(iii) Dates from which constituted	

1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(iv) Term/Tenure	constituted various committees as detailed under;		
		(v) Powers and Functions	<b>Sr.</b>	<b>Name of Committee</b>	<b>Agenda Item</b>
			1	Purchase Committee	Furniture, Capital items, Printing & Stationary above Rs. 50,000/-
			2	Premises Rent Renewal/ enhancement and rent for new premises Committee	Rent of new premises,
			3	Investment Committee	New investment, Position of investment, sale/ purchase of investment etc.
		4	Asset Liability and Management Committee	Fixation of Interest Rate on deposit/advances	
		5	Committee for write off and waiver of bad debts.	Purpose for Write Off and waiver of debt.	
		(vi) Whether the minutes of the meetings are open to the public?	Public is not entitled to participate in the above committee meetings and minutes are not accessible to public. However changes made if any in any product, scheme, ROI etc. is done in any board meeting same is updated on bank's official website under relevant tab.		
		(vii) Whether the minutes of meetings are open to public?	Further Annual reports of the bank can be accessed at: <a href="https://mahagramin.in/home/Annual_Report">https://mahagramin.in/home/Annual_Report</a> And the Balance sheet of the bank can be accessed at:		



		(viii) Place where the minutes of the meeting of open to public are available	<a href="https://mahagramin.in/home/Balance_sheet">https://mahagramin.in/home/Balance_sheet</a>
Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and Designation.	(ii) Telephone, cash and email ID.	The details of the board is present on the Bank's website and the same can be accessed at: <a href="https://mahagramin.in/aboutus">https://mahagramin.in/aboutus</a>  Directory of the staff can has been uploaded on the bank's website at: <a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a>

**Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]**

**(i) List of employees with Gross monthly remuneration**

**As on 01.04.2024 number of employees working under various cadre are as under:**

<b>S.no.</b>	<b>Cadre</b>	<b>Strength</b>
1	Officer Scale V	11
2	Officer Scale IV	13
3	Officer Scale III	39
4	Officer Scale II	316
5	Officer Scale I	680
6	Office Assistant	502
7	Office Attendant	59

**Scales of Pay**

<b>Grade Pay</b>	<b>Grade Pay Scale WEF 01.11.2017</b>
<b>OFFICER</b>	Scale I- 36000-1490/7-46430-1740/2-49910-1990/7-63840. Scale II- 48170-1740/1-49910-1990/10-69810. Scale III-63840-1990/5-73790-2220/2-78230. Scale IV- 76010-2220/4- 84890-2500/2-89890 Scale V- 89890-2500/2-94890-2730/2-100350
<b>OFFICE ASSISTANT</b>	17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42660-3270/1-45930-1990/1-47920(20Yrs)-1990/9-65830.
<b>OFFICE ATTENDANT</b>	14500-500/4-16500-615/5-19575-740/4-22535-870/3-25145-1000/3-28145 (20 years)-1000/9-3714

		(ii) System of compensation as provided in its regulations.	Benefits given to the employees include: Maternity Leave of 06 month: Female employees receive paid leave during pregnancy and childbirth, Paternity Leave of 15 days during 06 months from the date of birth of child, Earned Leave, Medical Leave etc. as prescribed in service regulation, Health Insurance, Life Insurance: Travelling Allowance, LTC, Transport allowance, Transfer allowances, Earned Leave / Medical Leave, other allowance such as Fuel is also paid.																														
1.10	Name, designation and other particulars of public information officers [Sec4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority  ii) Address, telephone numbers and email ID of each designated official.	<p><b>Designated CPIOs at Regional Office</b></p> <table border="1"> <thead> <tr> <th>Name of CPIO</th> <th>Region</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>Shri M.S Wadkar</td> <td>Chh Sambhaji Nagar</td> <td><a href="mailto:rmaurangabad@mahagramin.co.in">rmaurangabad@mahagramin.co.in</a></td> </tr> <tr> <td>Shri. GG Chivate</td> <td>Beed</td> <td><a href="mailto:drmbeed@mahagramin.co.in">drmbeed@mahagramin.co.in</a></td> </tr> <tr> <td>Shri. M.B Palepad</td> <td>Latur</td> <td><a href="mailto:drmlatur@mahagramin.co.in">drmlatur@mahagramin.co.in</a></td> </tr> <tr> <td>Shri. S.B Prabhavati</td> <td>Nanded</td> <td><a href="mailto:rmnanded@mahagramin.co.in">rmnanded@mahagramin.co.in</a></td> </tr> <tr> <td>Shri. N.B Takade</td> <td>Parbhani</td> <td><a href="mailto:rmparbhani@mahagramin.co.in">rmparbhani@mahagramin.co.in</a></td> </tr> <tr> <td>Shri. G.S Bendre</td> <td>Pune</td> <td><a href="mailto:rmpune@mahagramin.co.in">rmpune@mahagramin.co.in</a></td> </tr> <tr> <td>Shri S.J Patil</td> <td>Nashik</td> <td><a href="mailto:rmnashik@mahagramin.co.in">rmnashik@mahagramin.co.in</a></td> </tr> </tbody> </table> <p><b>Designated CPIOs at Head Office</b></p> <table border="1"> <tbody> <tr> <td>Shri. S.T Joshi</td> <td>Head Office</td> <td><a href="mailto:cmlegal@mahagramin.co.in">cmlegal@mahagramin.co.in</a></td> </tr> </tbody> </table> <p><b>Appellate Authority</b></p> <table border="1"> <tbody> <tr> <td>Shri. D.M Kaveri</td> <td>Head Office</td> <td><a href="mailto:gadmin@mahagramin.co.in">gadmin@mahagramin.co.in</a></td> </tr> </tbody> </table>	Name of CPIO	Region	Email	Shri M.S Wadkar	Chh Sambhaji Nagar	<a href="mailto:rmaurangabad@mahagramin.co.in">rmaurangabad@mahagramin.co.in</a>	Shri. GG Chivate	Beed	<a href="mailto:drmbeed@mahagramin.co.in">drmbeed@mahagramin.co.in</a>	Shri. M.B Palepad	Latur	<a href="mailto:drmlatur@mahagramin.co.in">drmlatur@mahagramin.co.in</a>	Shri. S.B Prabhavati	Nanded	<a href="mailto:rmnanded@mahagramin.co.in">rmnanded@mahagramin.co.in</a>	Shri. N.B Takade	Parbhani	<a href="mailto:rmparbhani@mahagramin.co.in">rmparbhani@mahagramin.co.in</a>	Shri. G.S Bendre	Pune	<a href="mailto:rmpune@mahagramin.co.in">rmpune@mahagramin.co.in</a>	Shri S.J Patil	Nashik	<a href="mailto:rmnashik@mahagramin.co.in">rmnashik@mahagramin.co.in</a>	Shri. S.T Joshi	Head Office	<a href="mailto:cmlegal@mahagramin.co.in">cmlegal@mahagramin.co.in</a>	Shri. D.M Kaveri	Head Office	<a href="mailto:gadmin@mahagramin.co.in">gadmin@mahagramin.co.in</a>
Name of CPIO	Region	Email																															
Shri M.S Wadkar	Chh Sambhaji Nagar	<a href="mailto:rmaurangabad@mahagramin.co.in">rmaurangabad@mahagramin.co.in</a>																															
Shri. GG Chivate	Beed	<a href="mailto:drmbeed@mahagramin.co.in">drmbeed@mahagramin.co.in</a>																															
Shri. M.B Palepad	Latur	<a href="mailto:drmlatur@mahagramin.co.in">drmlatur@mahagramin.co.in</a>																															
Shri. S.B Prabhavati	Nanded	<a href="mailto:rmnanded@mahagramin.co.in">rmnanded@mahagramin.co.in</a>																															
Shri. N.B Takade	Parbhani	<a href="mailto:rmparbhani@mahagramin.co.in">rmparbhani@mahagramin.co.in</a>																															
Shri. G.S Bendre	Pune	<a href="mailto:rmpune@mahagramin.co.in">rmpune@mahagramin.co.in</a>																															
Shri S.J Patil	Nashik	<a href="mailto:rmnashik@mahagramin.co.in">rmnashik@mahagramin.co.in</a>																															
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Shri. D.M Kaveri	Head Office	<a href="mailto:gadmin@mahagramin.co.in">gadmin@mahagramin.co.in</a>																															

1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	(i) No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	The information is confidential, therefore, the same is not uploaded on Bank's Website for public access.
		(ii) Finalized for Minor penalty or major penalty proceedings	The information is confidential, therefore, the same is not uploaded on Bank's Website for public access.
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational Programs	The bank regularly conducts training programs of staff at the bank's Staff Training Institute and lectures on RTI Act are part of the training curriculum.
		(ii) Efforts to encourage public authority to participate in these programs	Public Authorities and other staff of the bank is required to attend and actively participate in these training sessions.
		(iii) Training of CPIO /APIO	CPIO and Appellate Authority have undergone training at India Institute of Secretariat Training & Development Centre.

		<b>(iv) Update &amp; publish guidelines on RTI by the Public Authorities concerned.</b>	Maharashtra Gramin Bank updates guidelines on RTI act on regular interval and last update is as on 16-05-2024.
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>		Transfer Policy Has Been Uploaded at: <a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a>

## 2. BUDGET AND PROGRAMME

S.no	Item	Details of the Disclosure	Remarks
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	<p>(i) Total Budget of the Public Authority</p> <p>(ii) Budget for each agency and plan &amp; programmes</p> <p>(iii) Proposed Expenditures</p> <p>(iv) Revised Budget of each agency, if any.</p> <p>(v) Report on disbursements made and place where the related reports are available</p>	<p>The details of the budget is present in the Annual report of the bank which is present on the bank's website at: <a href="https://mahagramin.in/home/Annual_Report">https://mahagramin.in/home/Annual_Report</a></p>

2.2	Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	There is no separate budget for foreign tours,
		<p>Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. Places visited The period of visit.</p> <p>The number of members in the official delegation Expenditure on the visit.</p>	Met out of General budget
		<p>Information related to procurements Notice/tender enquires, and corrigenda if any thereon, Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, the works contracts concluded – in any such combination of the above- and The rate</p>	<p>The details of the procurement and tenders are present on the bank's website under the Tender Tab, link to the same is:  <a href="https://mahagramin.in/home/Tenders">https://mahagramin.in/home/Tenders</a></p>

		<b>/rates and the total amount at which such procurement or works contract is to be executed.</b>	
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)</b>	<b>(i)Name of the programme of activity</b>	<b>There are no subsidy programs or plans carried out by bank, however government subsidy program / scheme for lending activities are operated through the bank account maintained with various branches, the subsidy amount is transferred to the concerned beneficiary through DBT (Direct benefit transfer) of the Bank.</b>
		<b>(ii) Objective of the programme</b>	<b>Not applicable</b>
		<b>(iii)Procedure to avail benefits</b>	<b>Not applicable</b>
		<b>(iv)Duration of the programme/ scheme</b>	<b>Not applicable</b>
		<b>(v) Physical and financial targets of programme</b>	<b>Not applicable</b>
		<b>(vi)Nature/scale of subsidy/amount allotted</b>	<b>Not applicable</b>
		<b>(vii)Eligibility criteria for grant of subsidy</b>	<b>Not applicable</b>



		<b>(viii) Details of beneficiaries of subsidy programme (number, profile etc)</b>	<b>Not applicable</b>
<b>2.4</b>	<b>Discretionary and non- discretionary grants [F.No. 1/6/2011-IR dt. 15.04.2013]</b>	<b>(i)Discretionary and non-discretionary grants/allocations Grants.</b>	<b>Not applicable</b>
		<b>(ii) Annual accounts of all legal entities who are provided grants by public authorities.</b>	<b>Not applicable</b>
<b>2.5</b>	<b>Particulars of Recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]</b>	<b>Concessions, permits or authorizations granted by public authority</b>	<b>Not applicable</b>
		<b>For each concessions, permit or authorization granted Eligibility criteria Procedure for getting the concession/ grant and/ or permits of authorizations.</b>  <b>Name and address of the recipients given concessions/ permits or authorizations Date of award of concessions /permits of</b>	<b>Not applicable</b>

		<b>authorizations</b>	
<b>2.6</b>	<b>CAG &amp;PAC paras [F.No. 1/6/2011- IR dt. 15.4.2013]</b>	<b>CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.</b>	<b>The Bank's audited balance sheet is kept on the bank's website under the Balance Sheet tab, link for the same is: <a href="https://mahagramin.in/home/Balance_sheet">https://mahagramin.in/home/Balance_sheet</a></b>

### **3. PUBLICITY AND PUBLIC INTERFACE**

S.no	Item	Details of the Disclosure	Remarks																										
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public  (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	<p>Relevant Acts, Rules, Forms etc are put on the bank's website for easy access to the public. Links to the most important links are:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Home</td> <td><a href="https://mahagramin.in/home">https://mahagramin.in/home</a></td> </tr> <tr> <td>About Us</td> <td><a href="https://mahagramin.in/aboutus">https://mahagramin.in/aboutus</a></td> </tr> <tr> <td>Contact Us</td> <td><a href="https://mahagramin.in/contact">https://mahagramin.in/contact</a></td> </tr> <tr> <td>Branch Locations</td> <td><a href="https://mahagramin.in/personal_banking/Branches_locateus">https://mahagramin.in/personal_banking/Branches_locateus</a></td> </tr> <tr> <td>Locker Services</td> <td><a href="https://mahagramin.in/services/LockerServices">https://mahagramin.in/services/LockerServices</a></td> </tr> <tr> <td>Services</td> <td><a href="https://mahagramin.in/services">https://mahagramin.in/services</a></td> </tr> <tr> <td>Mobile Services</td> <td><a href="https://mahagramin.in/services/Mobile">https://mahagramin.in/services/Mobile</a></td> </tr> <tr> <td>Complaints Portal</td> <td><a href="https://mahagramin.in/services/complaints">https://mahagramin.in/services/complaints</a></td> </tr> <tr> <td>Recruitment</td> <td><a href="https://mahagramin.in/home/Recruitment">https://mahagramin.in/home/Recruitment</a></td> </tr> <tr> <td>Loans Portal</td> <td><a href="https://mahagramin.in/personal_banking/home_loan">https://mahagramin.in/personal_banking/home_loan</a></td> </tr> <tr> <td>Agri Loan (KCC)</td> <td><a href="https://mahagramin.in/Agri_micro_gov">https://mahagramin.in/Agri_micro_gov</a></td> </tr> <tr> <td>Insurance</td> <td><a href="https://mahagramin.in/personal_banking/Insurance">https://mahagramin.in/personal_banking/Insurance</a></td> </tr> <tr> <td>Social</td> <td><a href="https://mahagramin.in/financial_inclusion/PMJJB">https://mahagramin.in/financial_inclusion/PMJJB</a></td> </tr> </table>	Home	<a href="https://mahagramin.in/home">https://mahagramin.in/home</a>	About Us	<a href="https://mahagramin.in/aboutus">https://mahagramin.in/aboutus</a>	Contact Us	<a href="https://mahagramin.in/contact">https://mahagramin.in/contact</a>	Branch Locations	<a href="https://mahagramin.in/personal_banking/Branches_locateus">https://mahagramin.in/personal_banking/Branches_locateus</a>	Locker Services	<a href="https://mahagramin.in/services/LockerServices">https://mahagramin.in/services/LockerServices</a>	Services	<a href="https://mahagramin.in/services">https://mahagramin.in/services</a>	Mobile Services	<a href="https://mahagramin.in/services/Mobile">https://mahagramin.in/services/Mobile</a>	Complaints Portal	<a href="https://mahagramin.in/services/complaints">https://mahagramin.in/services/complaints</a>	Recruitment	<a href="https://mahagramin.in/home/Recruitment">https://mahagramin.in/home/Recruitment</a>	Loans Portal	<a href="https://mahagramin.in/personal_banking/home_loan">https://mahagramin.in/personal_banking/home_loan</a>	Agri Loan (KCC)	<a href="https://mahagramin.in/Agri_micro_gov">https://mahagramin.in/Agri_micro_gov</a>	Insurance	<a href="https://mahagramin.in/personal_banking/Insurance">https://mahagramin.in/personal_banking/Insurance</a>	Social	<a href="https://mahagramin.in/financial_inclusion/PMJJB">https://mahagramin.in/financial_inclusion/PMJJB</a>
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		<p><b>Arrangements for consultation with or representation by Members of the public in policy formulation/ policy implementation Day &amp; time allotted for visitors Contact details of Information &amp; Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</b></p>	<p>All scheme details are published on social media such as FACE BOOK, TWITTER ETC. and inputs given by public are considered while finalizing the scheme. Furthermore, the Board of the Bank includes directors from various disciplines as nominated by the Government of India in consultation with Reserve Bank of India/NABARD who also put forth the public interest while formulating schemes.</p>												
		<p><b>Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any</b></p>	<p>Not applicable</p>												

		<b>(ii) Detailed project reports (DPRs)</b>	<b>Not applicable</b>
		<b>(iii) Concession agreements.</b>	<b>Not applicable</b>
		<b>(iv) Operation and maintenance manuals</b>	<b>Not applicable</b>
		<b>(v) Other documents generated as part of the implementation of the PPP</b>	<b>Not applicable</b>
		<b>(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government</b>	<b>Not applicable</b>
		<b>(vii) Information relating to outputs and outcomes</b>	<b>Not applicable</b>
		<b>(viii) The process of the selection of the private sector party (concessionaire etc.)</b>	<b>Not applicable</b>
		<b>(ix) All payment made under the PPP project</b>	<b>Not applicable</b>
<b>3.2</b>	<b>Are the details of policies / decisions, which</b>	<b>Publish all relevant facts while formulating</b>	<b>Not applicable</b>

	affect public, informed to them [Section 4(1) (c)]	important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year.	
		(ii) Outline the Public consultation process	Not applicable
		(iii) Outline the arrangement for consultation before formulation of Policy.	Not applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Internet, website: <a href="https://mahagramin.in/home">https://mahagramin.in/home</a>
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual / handbook available in (i) Electronic format	<a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a>

3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Home	<a href="https://mahagramin.in/home">https://mahagramin.in/home</a>
			About Us	<a href="https://mahagramin.in/aboutus">https://mahagramin.in/aboutus</a>
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## **4. E. GOVERNANCE**

<b>S.no</b>	<b>Item</b>	<b>Details of the Disclosure</b>	<b>Remarks</b>
4.1	Language in which Information Manual/ Handbook Available [F No. 1/6/2011- IR dt. 15.4.2013]	(i) English	Yes
		(ii) Vernacular/ Local Language	In process of updating manual in Marathi.
4.2	When was the information Manual/Handbook last updated? [F.No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	16-05-2024
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Please refer point no 3.5 as mentioned above
		(ii) Name/ title of the document/record/ other information	
		(iii) Location where available	



4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	Online from official website, link to access the same is, <a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a> for details of information please refer point no 3.5 as mentioned above.																									
		ii) Details of information made available																										
		(iii) Working hours of the facility	10:00 AM to 05:00PM																									
		(iii) Contact person & contact details (Phone, fax email)	The same is available on the bank's website at <a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a>																									
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	On the complaints tab on the bank's website, link to the same is: <a href="https://mahagramin.in/services/complaints">https://mahagramin.in/services/complaints</a>																									
		(ii) Details of applications received under RTI and information provided	<table border="1"> <thead> <tr> <th>Name of Office where received</th> <th>Number of Applications Received</th> <th>Number of Replies</th> </tr> </thead> <tbody> <tr> <td>Head Office</td> <td>127</td> <td>125</td> </tr> <tr> <td>Regional Office Chh Sambhaji Nagar</td> <td>36</td> <td>36</td> </tr> <tr> <td>Regional Office Parbhani</td> <td>15</td> <td>15</td> </tr> <tr> <td>Regional Office Beed</td> <td>25</td> <td>25</td> </tr> <tr> <td>Regional Office Pune</td> <td>5</td> <td>5</td> </tr> <tr> <td>Regional Office Nanded</td> <td>24</td> <td>24</td> </tr> <tr> <td>Regional Office Nashik</td> <td>4</td> <td>4</td> </tr> </tbody> </table>			Name of Office where received	Number of Applications Received	Number of Replies	Head Office	127	125	Regional Office Chh Sambhaji Nagar	36	36	Regional Office Parbhani	15	15	Regional Office Beed	25	25	Regional Office Pune	5	5	Regional Office Nanded	24	24	Regional Office Nashik	4
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			<p><b>Details of RTI Appeals before Appellate Authority during FY 2023-24:</b></p> <table border="1" data-bbox="786 264 1915 368"> <tr> <td data-bbox="786 264 1352 331"><b>Number of Appeals Received before Appellate Authority</b></td> <td data-bbox="1352 264 1915 331"><b>Number of Appeals Disposed off</b></td> </tr> <tr> <td data-bbox="786 331 1352 368">34</td> <td data-bbox="1352 331 1915 368">34</td> </tr> </table>	<b>Number of Appeals Received before Appellate Authority</b>	<b>Number of Appeals Disposed off</b>	34	34
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34	34						
		(iii) <b>List of completed schemes/ projects/ Programmes</b>	<p><b>List of Schemes Completes:</b></p> <ol style="list-style-type: none"> <li>1. Maharashtra Gramin Bank Festive Loan Scheme, 2023.</li> <li>2. Mhagramin Baliraja Taranhar Yojana</li> </ol>				
		(iv) <b>List of schemes/ projects/ programme underway</b>	<p><b>List of Ongoing Schemes:</b></p> <ol style="list-style-type: none"> <li>1. Mahagramin Annadata Suraksha Yojana.</li> <li>2. Mahagramin Samuh Atmanirbhar Yojana for SHGs.</li> </ol>				
		(v) <b>Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract</b>	<ol style="list-style-type: none"> <li>1. <b>RFP for providing catering services at MGB Head Office &amp; Staff Training College:</b>  Date of publication:12.06.2023  Last date for submission of RFP: 03.07.2023  Date of Work order:12.07.2023  Name of successful bidder: M/s Shree Gajanan Maharaj Multi Services,Aurangabad  Period of contract: One Year  Total Cost of RFP: Said RFP was for rate contract to provide catering services which includes following items.</li> </ol>				

Total cost of contract is as per quantity requirement at following rates—

Particulars	Rate
1) Bed tea/coffee	Rs.8.00
2) Breakfast	Rs.25.00
3) Forenoon Tea/ Coffee (Same as Bed-Tea)	Rs.8.00
4) Lunch	Rs.37.00
5) Afternoon Tea/ coffee (Same as Bed-Tea)	Rs.8.00
6) Dinner (Same as Lunch)	Rs.37.00
Aggregate Rate for Residential trainees	Rs.123.00

**2.RFP for outsourcing of Security Services of unarmed guards for MGB Head Office premises:**

Date of publication:23.01.2024

Last date for submission of RFP: 13.02.2024

Date of Work order:26.02.2024

Name of successful bidder: M/s Sairam Security Services

Period of contract: One Year

Total Estimated Cost of RFP: Approximate 24.25 Lakhs-

Subject to variation in Minimum wages rate as directed by Ministry of Labour & Employment, govt. Of India

The bank's tenders are monitored by IEM, Bank of Maharashtra who is appointed by CVC.

		<b>(vi) Annual Report</b>	<b>Available on the bank's website at: <a href="https://mahagramin.in/home/Annual_Report">https://mahagramin.in/home/Annual_Report</a></b>
		<b>(vii) FAQs</b>	<b>FAQs have been uploaded on Bank's website at: <a href="https://mahagramin.in/home/RighttoInformationAct">https://mahagramin.in/home/RighttoInformationAct</a></b>
		<b>Any other information such as Citizen's Charter</b>	<b>Not applicable</b>
		<b>a) Result Framework Document (RFD)</b>	<b>Not applicable</b>
		<b>b) Six Monthly Reports</b>	<b>Not applicable</b>

		<b>c) Performance against the benchmarks set in the Citizen's Charter.</b>	<b>Not applicable</b>																										
4.6	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>	<b>i) Details of applications received and disposed</b>	<table border="1"> <thead> <tr> <th>Name of Office where received</th> <th>Number of Applications Received</th> <th>Number of Replies</th> </tr> </thead> <tbody> <tr> <td>Head Office</td> <td>127</td> <td>125</td> </tr> <tr> <td>Regional Office Chh Sambhaji Nagar</td> <td>36</td> <td>36</td> </tr> <tr> <td>Regional Office Parbhani</td> <td>15</td> <td>15</td> </tr> <tr> <td>Regional Office Beed</td> <td>25</td> <td>25</td> </tr> <tr> <td>Regional Office Pune</td> <td>5</td> <td>5</td> </tr> <tr> <td>Regional Office Nanded</td> <td>24</td> <td>24</td> </tr> <tr> <td>Regional Office Nashik</td> <td>4</td> <td>4</td> </tr> </tbody> </table>			Name of Office where received	Number of Applications Received	Number of Replies	Head Office	127	125	Regional Office Chh Sambhaji Nagar	36	36	Regional Office Parbhani	15	15	Regional Office Beed	25	25	Regional Office Pune	5	5	Regional Office Nanded	24	24	Regional Office Nashik	4	4
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4.7	<b>Replies to questions asked in the parliament [Section 4(1)(d)(2)]</b>	<b>Details of questions asked and replies given</b>	<b>No such question asked.</b>																										

## **5. INFORMATION AS MAY BE PRESCRIBED**

S.no	Item	Details of the Disclosure	Remarks																																				
5.1	Such other information as may be prescribed [F. No. 1/2/2016- IR dt. 17.8.2016, F No. 1/6/2011- IR dt. 15.4.2013]	Name & details of Current CPIOs & FAAs Earlier CPIO & FAAs from 1.1.2019	<b>CPIO At Head Office</b> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="width: 60%;">Name of CPIO</th> <th style="width: 40%;">Tenure</th> </tr> </thead> <tbody> <tr> <td>PRABHAVATI S.B</td> <td>Oct 2021 - Oct-2023</td> </tr> <tr> <td>WANKHADE S.R</td> <td>Oct-2023 – March 2024</td> </tr> <tr> <td>S.T JOSHI</td> <td>March 2024 – Till Date</td> </tr> </tbody> </table> <b>CPIO At RO Chh Sambhaji Nagar</b> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="width: 60%;">Name of CPIO</th> <th style="width: 40%;">Tenure</th> </tr> </thead> <tbody> <tr> <td>PRABHAVATI S.B</td> <td>Oct-2021 – Dec 2021</td> </tr> <tr> <td>VASANT NARHARI BURKUL</td> <td>Dec-2021 – Sep 2022</td> </tr> <tr> <td>KULKARNI GANESH PURUSHOTTAM</td> <td>Sep-2022 – Apr 2022</td> </tr> <tr> <td>WADKAR M.S</td> <td>Apr-2024 – Till Date</td> </tr> </tbody> </table> <b>CPIO At RO Beed</b> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="width: 60%;">Name of CPIO</th> <th style="width: 40%;">Tenure</th> </tr> </thead> <tbody> <tr> <td>PRABHAVATI S.B</td> <td>Oct-2020 – Oct 2021</td> </tr> <tr> <td>KAMATKAR AVINASH MADHAV</td> <td>Oct-2021 – Jul 2022</td> </tr> <tr> <td>RAJENDRA BARKU KURMUDA</td> <td>Jul-2022 – Apr 2022</td> </tr> <tr> <td>YASHWANT KRISHNRAO WANKHEDE</td> <td>Apr-24 – Till Date</td> </tr> </tbody> </table> <b>CPIO At RO Latur</b> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="width: 60%;">Name of CPIO</th> <th style="width: 40%;">Tenure</th> </tr> </thead> <tbody> <tr> <td>GATTANI A.N</td> <td>Feb-2018 – Oct 2020</td> </tr> <tr> <td>SANGAMKAR S.K.</td> <td>Oct-2020 – Apr 2021</td> </tr> <tr> <td>RAJENDRA BARKU KURMUDA</td> <td>Apr-2021 – Jul 2022</td> </tr> </tbody> </table>	Name of CPIO	Tenure	PRABHAVATI S.B	Oct 2021 - Oct-2023	WANKHADE S.R	Oct-2023 – March 2024	S.T JOSHI	March 2024 – Till Date	Name of CPIO	Tenure	PRABHAVATI S.B	Oct-2021 – Dec 2021	VASANT NARHARI BURKUL	Dec-2021 – Sep 2022	KULKARNI GANESH PURUSHOTTAM	Sep-2022 – Apr 2022	WADKAR M.S	Apr-2024 – Till Date	Name of CPIO	Tenure	PRABHAVATI S.B	Oct-2020 – Oct 2021	KAMATKAR AVINASH MADHAV	Oct-2021 – Jul 2022	RAJENDRA BARKU KURMUDA	Jul-2022 – Apr 2022	YASHWANT KRISHNRAO WANKHEDE	Apr-24 – Till Date	Name of CPIO	Tenure	GATTANI A.N	Feb-2018 – Oct 2020	SANGAMKAR S.K.	Oct-2020 – Apr 2021	RAJENDRA BARKU KURMUDA	Apr-2021 – Jul 2022
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**CPIO At RO Nanded**

Name of CPIO	Tenure
SANGAMKAR S.K.	Apr-2021 – Apr 2022
KULKARNI GANESH PURUSHOTTAM	Apr-2022 – Sep 2022
SHINDE E.G	Sep-2022 – Apr 2023
NAFDE N.P	Apr-2023 – Oct 2023
PRABHAVATI S.B	Oct-2023 – Till Date

**CPIO At RO Nashik**

Name of CPIO	Tenure
WANKHADE S.R	Oct-2020 – Apr 2021
GHOHARE BALASAHEB SUDAM	Apr-2021 – Apr 2022
PATIL SOMNATH JAGANNATH	Apr-2022 – Till Date

**CPIO At RO Parbhani**

Name of CPIO	Tenure
SHINDE G R	Feb-2019 – Apr 2021
BENDRE G .S	Apr-2021 – Jul 2022
DESHMUKH G S	Jul-2022 – Apr 2023
TEKADE N.B	Apr-2023 – Till Date

**CPIO At RO Pune**

Name of CPIO	Tenure
GHOHARE BALASAHEB SUDAM	Jun-2018 – Apr 2021
KAMATKAR AVINASH MADHAV	Apr-2021 – Oct 2021
GONDHALEKAR V.H	Oct-2021 – Oct 2022
BENDRE G .S	Oct-2022 – Till Date

**Appellate Authority**

Name of AA	Tenure
GG WAKADE	Jan 2017 – May 2019
SANJAY G WAGH	May 2019 – Apr 2023

		D.M KAVERI	Apr 2023 – Till Date																								
	<b>Details of third party audit of voluntary disclosure, Dates of audit carried out, Report of the audit carried out</b>	<b>This is the first time that the bank is being Audited.</b>																									
	<b>Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD Date</b>	<table border="1"> <thead> <tr> <th><b>Name</b></th> <th><b>Office</b></th> <th><b>Email</b></th> </tr> </thead> <tbody> <tr> <td>Mr. Sudhanshu Pathania</td> <td>Head Office, Chh Sambhaji Nagar</td> <td>holegal@mahagramin.co.in</td> </tr> <tr> <td>Shri Suresh S.Yoetikar</td> <td>Chh Sambhaji Nagar</td> <td>drmaurangabad@mahagramin.co.in</td> </tr> <tr> <td>Mr. Kandarp Dwivedi</td> <td>Beed</td> <td>inspbeed@mahagramin.co.in</td> </tr> <tr> <td>Mr. Shankar Bangdar</td> <td>Latur</td> <td>drmlatur@mahagramin.co.in</td> </tr> <tr> <td>Mr. Bables K. Patil</td> <td>Nanded</td> <td>legalnanded@mahagramin.co.in</td> </tr> <tr> <td>Ms. Rupali Sao</td> <td>Parbhani</td> <td>legalparbhani@mahagramin.co.in</td> </tr> <tr> <td>Mr. Netaji Patil</td> <td>Pune</td> <td>recoverypune@mahagramin.co.in</td> </tr> </tbody> </table>	<b>Name</b>	<b>Office</b>	<b>Email</b>	Mr. Sudhanshu Pathania	Head Office, Chh Sambhaji Nagar	holegal@mahagramin.co.in	Shri Suresh S.Yoetikar	Chh Sambhaji Nagar	drmaurangabad@mahagramin.co.in	Mr. Kandarp Dwivedi	Beed	inspbeed@mahagramin.co.in	Mr. Shankar Bangdar	Latur	drmlatur@mahagramin.co.in	Mr. Bables K. Patil	Nanded	legalnanded@mahagramin.co.in	Ms. Rupali Sao	Parbhani	legalparbhani@mahagramin.co.in	Mr. Netaji Patil	Pune	recoverypune@mahagramin.co.in	
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	<b>Consultancy committee of key stake holders for advice on suo-moto disclosure Dates from which constituted Name &amp; Designation of the officers</b>	<b>We are in process of formation of Consultancy committee of key stake holders for advice on suo-moto disclosure.</b>																									
	<b>Committee of PIOs/FAAs with rich experience in RTI to identify frequently</b>	<b>We are in process of formation of Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI.</b>																									



		<b>sought information under RTI Dates from which constituted Name &amp; Designation of the Officers</b>	
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## **6. INFORMATION AS MAY BE PRESCRIBED**

<b>S.no</b>	<b>Item</b>	<b>Details of the Disclosure</b>	<b>Remarks</b>
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Please refer point no 3.5
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and	Whether STQC certification obtained and its validity. Does the website show the certificate on the Website?	We are in process of obtaining STQC certificate

	<b>Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</b>		
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